

OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

**476 North Avenue
Rochester, MA 02770**

**Wednesday
September 20, 2017**

MINUTES

Present: Mr. John Bandzul, Mrs. Shirley Bourque, Mr. Stephen Cassidy, Mr. Donald Foster, Mr. Michael Gagliardi, Mr. Richard Gamache, Mr. David Hughes, Ms. Nancy Souza, Mr. Maurice St. Amand, Mr. Donald Williams, Mr. Sylvester Zienkiewicz, Mrs. Evelyn Bouley

Absent: Mr. Gary Mansfield, Mr. Paul Guilbeault

Also: Mr. Aaron L. Polansky, Superintendent-Director; Mrs. Jacqueline Machamer, Assistant Principal/Vocational Coordinator; Ms. Sarah Griffith, Business Manager; Mrs. Karen Guenette, Principal; Ms. Krystla Fay, Special Services Coordinator; Mrs. Jolene Costa, District Committee Secretary; Ms. Amy Pringle, Chairperson, Student Advisory Council to District Committee

Guest: Robert Pina, Junior at Old Colony Regional Vocational Technical High School

Mr. Bandzul called the meeting to order at 6:00 p.m.

All in attendance stood for the Pledge of Allegiance and a moment of silence.

Mr. Bandzul welcomed and introduced Amy Pringle (Acushnet) as the Chairperson of the Student Advisory Council and Student Representative to the School Committee. Amy will serve through May 2018.

The District Committee Chairman waived the reading of items listed on the Consent Agenda and a motion was made by Mr. Don Foster and seconded by Mr. David Hughes it was unanimously

Voted: To approve the Consent Agenda a. through h.

**Acceptance of minutes listed below:
July 19, 2017 District Committee minutes
July 19, 2017 Executive Session minutes**

July 19, 2017 Executive Session Negotiating Subcommittee minutes
July 26, 2017 Executive Session Negotiating Subcommittee minutes
August 2, 2017 Executive Session Negotiating Subcommittee minutes
August 16, 2017 Policy Subcommittee minutes
September 5, 2017 Executive Session Negotiating Subcommittee minutes
September 13, 2017 Policy Subcommittee minutes

On a motion duly made by Mr. Sylvester Zienkiewicz and seconded by Mr. David Hughes, it was unanimously:

Voted: To approve the job description for Director of Athletics and Activities as amended.

Mr. Polansky explained the amendment included striking the word admissions from the job description and will result in a non-union contract for the position.

On a motion duly made by Mr. David Hughes and seconded by Mr. Stephen Cassidy, it was unanimously:

Voted: To approve the changes to the 2017-2018 Coaches' Handbook as amended.

On a motion duly made by Mr. David Hughes and seconded by Mr. Stephen Cassidy, it was

Voted: To approve September FY18 Operating Statement transfers.
11 – yes
1 – (Abstain-M. St. Amand)

Mrs. Griffith explained that the salary savings from new hires who have replaced staff who have resigned will be used to fund new paraprofessionals and that the new School Adjustment Counselor will be funded through 240 grant money.

Mr. Polansky supported the request from Mrs. Guenette for the pilot of a 2nd grant-funded School Adjustment counselor due to the extensive work load of the current School Adjustment Counselor.

On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. David Hughes, it was unanimously:

Voted: To approve policy manual sections K & L in form.

On a motion duly made by Mr. David Hughes and seconded by Mr. Stephen Cassidy, it was unanimously:

Voted: To approve the Facilities Use Manual, Technology Section IJND, Civil Rights Section AC-R, and Cell Phone Policy.

Mrs. Bourque explained Section I had previously been approved in form excluding the

Technology Section and commended Mrs. Machamer and the technology committee for working on the updated policy. Mrs. Bourque explained the Facilities Use Manual needed to be approved due to the addition of a fee schedule.

On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. Donald Foster, it was unanimously:

Voted: To adopt the policy manual as previously approved in form and to rescind all previous versions of Old Colony Regional Vocational Technical High School District Committee policies.

The District Committee Chairman stated he would like to proceed out of order and recognize Robert Pina who is a Junior at Old Colony Regional Vocational Technical High School in the CADD program. Robert successfully completed the CAD 172 course offered at Old Colony this summer in partnership with Bristol Community College.

The Committee congratulated him for his efforts and his continued success. Robert will be starting another college course this week and will be enrolled in dual enrollment giving him a total of 12 college credits upon graduation. Six credits will be through dual enrollment course. Another six credits will be articulated through OC coursework.

Mr. Michael Gagliardi spoke about Superintendent Polansky's evaluations and had Mrs. Costa distribute a summary of the evaluations to the Committee members for their review. Mr. Gagliardi suggested that moving forward, the Evaluation Committee meet within a month of receiving the evaluation information from the Superintendent, to discuss and report out on the evaluation process and the outcome. It was suggested that goals for the next cycle of evaluation be presented at the next meeting.

On a motion duly made by Mr. David Hughes and seconded by Mrs. Shirley Bourque, it was unanimously:

Voted: To discontinue use of the Benefits for Unaffiliated manual and defer to individual contracts.

Mr. Polansky stated that contracts formerly addressed within this manual, have been updated for each individual position. Hence, the manual is no longer required.

On a motion duly made by Mr. David Hughes and seconded by Mr. Stephen Cassidy, it was unanimously:

Voted: To approve donation for ORCTV in support of the OCTV Program.

On a motion duly made by Mr. Donald Foster and seconded by Mr. David Hughes, it was unanimously:

Voted: To approve the cosmetology field trip to the 17th Annual next level show in providence, RI on October 30, 2017.

The Chairman of the District Committee discussed the transition from paper to digital agendas. Mr. Polansky explained the benefits and cost savings regarding the transition. Mr. Bandzul stated those who would like to make the transition can contact him and the information will be relayed to the District Committee Secretary for future mailings.

Ms. Krystla Fay discussed the Summer Regression and Summer Transition programs that were held this summer. The Summer Transition program was designed for incoming freshman to acclimate to the school and familiarize them with the transition. The program lasted 3 days and 17 out of 40 students attended.

The Summer Regression program was for Freshman through Senior students with a focus on English, Math, Organizational Skills, and Social Emotional Skills. This program ran for 12 mornings in the summer and 21 students attended.

Mr. Polansky discussed the Summer Discovery Program and stated 93 students attended. The Freshman Academy Summer Program was three half days in August with over 90% participation from the incoming Freshman Class.

The District Committee Chairman discussed the Cheironium Charter School Proposal and the uncertainty of it being approved and the effect on enrollment if it is approved.

Mr. Polansky and Mrs. Guenette discussed the District Improvement Plan and the work from all involved to complete the plan. This plan was created as a result of insights provided from numerous groups representing the District.

Mrs. Guenette discussed the opening of school and the incorporation of the new bus company. Mr. Polansky commended Mrs. Griffith for the smooth transition involving the new bus company and Mrs. Guenette for the training of the bus drivers.

Mrs. Machamer discussed the success of the Cooperative education and the growing student and business participation. She stated the numbers of students who will be placed in co-op opportunities will increase with the rising economy and demand.

The Fall Advisory Board meeting is scheduled for October 4, 2017 at 6:30 p.m. The General Advisory Board is scheduled to meet with School Committee members at 6:00 p.m.

Mrs. Guenette discussed the new staff appointments and stated approximately 10-12 new staff members have been hired with a few positions still being interviewed for. She stated the entire process from posting a vacancy to the start of that new staff member is approximately a month. Substitutes are used during that time.

Mr. Foster commended Mr. Thomas Reznikervitz and the entire maintenance staff for all the summer projects that were completed.

The District Committee Chairman discussed the enrollment and stated there are a total of 538 students. This is 8 students fewer than the 546 recorded as of October 1 of the last school year.

Mr. Polansky discussed the admissions initiatives which include tour dates taking place three times per month during school hours so participants can get a feel for the school community. Mr. Polansky also discussed the October 13th and 14th Homecoming Event and the promotion of those activities as well as Community Outreach and the guest speaker Chad Hymas on October 5th.

Mr. Polansky discussed the Fall Sports Athletic Participation. The Committee voiced concern regarding the low participation in the girls' soccer program. Mr. Polansky addressed high numbers in the volleyball program which could be impacting other sports.

Mr. Polansky discussed Parents' Night and commended Mrs. Machamer for her work on the online registration for parents. The Conferences will begin in the afternoon on October 26th after students have been dismissed starting at 11:15 a.m. to 3:15 p.m. & 5:00 p.m. to 8:00 p.m.

Mrs. Guenette discussed the Principal's Newsletter.

Mr. Polansky showcased students who participated in activities and congratulated Old Colony students featured in the American Welding Society Newsletter.

Mrs. Guenette discussed the updated District Curriculum Accommodation Plan and discussed the necessary changes that were made to satisfy upcoming audits.

The next meeting is scheduled for Wednesday, October 18, 2017 at 6:00 p.m. in the Cafetorium.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

**Jolene Costa
District Committee Secretary**

Mr. John Bandzul, Chairman

Date