



# OLD COLONY

REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT  
476 NORTH AVENUE, ROCHESTER, MASSACHUSETTS 02770-1899

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Aaron L. Polansky  
Superintendent-Director

J. Michael Parker  
Principal

Bethany A. Botelho  
CVTE Coordinator

Krystla Fay  
Special Services Coordinator

Catherine Tuccinardi  
Academic Coordinator

Sarah Griffith  
Business Manager

Wednesday  
September 19, 2018  
6:00pm

## AGENDA

### A. CALL TO ORDER.

1. Pledge of Allegiance.
2. Introduction of Catherine Tuccinardi, the new Academic Coordinator.
3. Introduction of Chairperson of the Student Advisory Committee, Zachariah O'Hare, to the District Committee. The Chairperson will serve on the District Committee through May 2019.
4. Recognition of and thank you to MassHire Greater New Bedford Workforce Board.
5. Recognition of Electronics Engineering Program
6. Public Participation

### B. RECOMMENDED ACTIONS.

1. Consent Agenda  
The District Committee Chairman will waive the reading of items listed on the Consent Agenda and request a motion to approve the Consent Agenda as proposed.
  - a. Approval of July 18, 2018 District School Committee minutes
  - b. Approval of July 18, 2018 Executive Session minutes
  - c. Approval of July 18, 2018 Insurance Advisory Subcommittee minutes
  - d. Approval of August 22, 2018 Charter Review Subcommittee minutes
  - e. Surplus Property (Enclosure)  
Vote: To approve the sale or disposal of surplus property in accordance with District Policy NEPN Code DN as previously approved by the District School Committee.

2. **Routine Matters**
  - a. **Operating Statement**
  - b. **Warrants available for a review**
  - c. **Other**
3. **Old Business**
4. **New Business**
  - a. **Business Office**

**Discussion regarding Accounts Payable and Payroll Warrant Signing:  
To establish a subcommittee of no less than three school committee members for the purpose of signing payroll warrants and accounts payable warrants to allow for the release of checks.**

**Recommended Action.**  
**Vote: To assign committee members to warrant signing subcommittee.**
  - b. **School Nurse Appointment.**

**Vote: To approve appointment of Kimberly Costa, School Nurse as recommended by the subcommittee of the School Committee.**
  - c. **Cosmetology Field Trip.**

**Vote: To approve cosmetology field trip to the 18<sup>th</sup> Annual Next Level Show in Providence, RI. (AI)**
  - d. **Recommended Action:**

**Vote: To approve the donation of a 1999 Dodge Dakota to the Automotive Technology Department. (AI)**
  - e. **Items unanticipated 48 hours in advance.**

**C. INFORMATION & PROPOSALS.**

1. **From the Chairman & School Committee.**
  - a. **Charter Review Subcommittee (Enclosure)  
Report/Update – Stephen Cassidy III; Jay Barry, MARS Consultant**
  - b. **Open Meeting Law Trainings (Enclosure)**

**2. From the Administration.****a. 2018 Summer Programs**

**Summer Regression (18), Summer Transition (17),  
Summer Discovery, Administrative Retreat,  
New Student Induction Program**

**b. Opening of School**

**The 2018-2019 school year opened on the following schedule**

**Monday, August 27, 2018: Staff members**

**Tuesday, August 28, 2018: Students**

**c. Fall Advisory Board Meeting.**

**The General Advisory Board is scheduled to meet with the School Committee on Wednesday October 3<sup>rd</sup> at 6:00 pm in the library. Our Fall Advisory Board Meeting has been scheduled for Wednesday, October 3<sup>rd</sup> at 6:30 pm in the cafetorium. District Committee members are strongly encouraged to attend. District Committee members should notify Jolene if they plan to attend.**

**d. Walter J. Markham Award. (Enclosure)**

**Old Colony Regional Vocational Technical High School has been named the recipient of the 2017-2018 Division II Walter J. Markham Award as part of the Boston Globe's Scholastic Awards, which go to schools with the best win-loss records in athletic competition. In 2017-2018, Old Colony athletic teams won 58.61% of all athletic contests. Old Colony boasted a Fall Season record of 46-51-3; a Winter Season record of 25-12-0; and a Spring Season record of 50-22-0; with an overall record of 121-85-3.**

**Established in 1997, the award is named for Walter Markham, a native of Lowell who initiated the state's regional vocational and technical high schools and served as president and treasurer of the American Vocational Association.**

**e. Cooperative Education.**

During the past school year, 61 seniors and 21 juniors shop students and two Health Career intern students participated in the Cooperative Education Program. Some statistics include:

1. Students were employed at rates between \$11.00 to \$16.00 per hour. The average was \$12.50/hour.
2. The shops with the highest level of participation were: Automotive Technology, Health Careers, Metal Fabrication & Joining Technology, and Machine & Tool

**f. New Staff Appointments**

Principal	John M. Parker
Voc. Coordinator	Bethany Botelho
Academic Coordinator	Catherine Tuccinardi
CADD Drafting Instructor	Jeanne Downey
Paraprofessional	Brandon Terrien
Cosmetology Instructor	Jessica Bearce
Principal's Secretary	Danielle Craig
Programming and Web Inst.	Ashleigh Mota-Medeiros
Electrical Instructor	Larry Medeiros
Paraprofessional	Adam Mullen
School Nurse	Kimberly Costa
Paraprofessional	Jennifer Henriques

**g. LAUNCH Update**

The first Principles of Management class, taught by William Berardi, was held Tuesday, September 4, 2018 and will run until Tuesday, December 18, 2018. Out of the 17 registered, 15 are Old Colony students and 2 are staff members.

**h. Johnson & Wales Early College Initiative**

Nine students completed the application process and were accepted into the Johnson & Wales EEP program. We have 3 who will attend. Ryan Caldeira (Electronics) is pursuing Engineering & Jacob Sweeney (Carpentry) is pursuing Entrepreneurship or Business Management. Bryce Mills will be commuting and studying Engineering.

**i. Summer Projects 2018 (Enclosure)**

A summary of summer projects performed by our Maintenance Department is enclosed for District Committee review.

**j. Enrollment as of Tuesday, August 28, 2018 (Enclosure)**

**k. Admissions Initiatives (Enclosure)**

- 1. Tour Dates**
- 2. STEM Event**

**l. Parents' Night**

**The 2018-2019 Open House will be held on Thursday, October 25, 2018 from 4:30 p.m. to 6:30 p.m**

**D. FUTURE BUSINESS.**

**1. Meeting Dates.**

- a. Evaluation Subcommittee – Wednesday, September 26, 2018 5:00pm – Conference Room**
- b. District Committee Meeting – Wednesday, October 17, 2018 6:00pm – Cafetorium**

**2. Review of Topics.**

**3. General Business.**

**4. Other.**

**E. EXECUTIVE SESSION.**

**The committee will enter into Executive Session to conduct contract negotiations with non-union personnel. The committee will not return to regular session**

**F. ADJOURNMENT.**