

**OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

**COSMETOLOGY NIGHT SCHOOL PROGRAM**

Student Enrollment Agreement

- The Cosmetology Department will begin an adult night school program beginning in the fall of 2010. The first session will begin on September 13, 2010 and conclude approximately June 1, 2012. The program will be run four days a week (Monday-Thursday) four hours nightly (5 p.m.-9 p.m.) A total of one thousand (1,000) hours will be required for graduation from the program.
- It will be a two-year course which will cover all of the Massachusetts State Board training requirements for the operator's exam. It will also follow all State Board rules and regulations. The course will follow Old Colony R.V.T.H.S. vacations, holidays and summer break.
- Students entering the Old Colony night school continuing education program must be able to pass a pre-entry exam, have a high school diploma or G.E.D. and must be sixteen (16) years of age or older.
- The Massachusetts State Board of Cosmetology requires that students successfully complete 1000 hours of training to sit for the state board examination. Old Colony's program consists of over 1000 hours. Additional hours will be built into the program to allow for school cancellations or absences for any reason, including snow days, sickness etc. Part 1 of the Cosmetology program starts on September 2010 and ends June 2011. I understand that I must have all tuition and fees paid in full before I can graduate, or before Old Colony will verify attendance and sign state board exam forms.
- I understand that I must complete 1000 hours by June 2012 in order to graduate. If I have not completed 1000 hours by June 2012, I will be given an incomplete and must re-apply for admission. I will be re-admitted at the discretion of the school. If accepted for re-admission I will be required to pay for my remaining hours in entirety at the rate of \$50.00 per hour before re-admittance.
- I fully understand the payment plan, refund policy, and the attendance requirements as described and agree to abide by the terms.

**Non-Discrimination Policy**

Old Colony Regional Vocational Technical High School welcomes and admits students of any race, color, religion, and handicap, national and ethnic origin and extends all rights, privileges, programs and activities generally accorded and made available to the Cosmetology Night Program.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor/Coordinator

\_\_\_\_\_  
Date

**OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

**Night School Programs**

**476 North Avenue, Rochester, MA 02770**

**508-763-8011, ext. 220**

**COSMETOLOGY PROGRAM**

**Application for Admission**

**STUDENT INFORMATION:**

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Employer's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Email \_\_\_\_\_

**EMERGENCY INFORMATION:**

Person to be notified in case of emergency \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

**LAST SCHOOL ATTENDED:**

**Dates Attended**

**Graduation Date**

\_\_\_\_\_  
(Name & city of school)

I have a High School Diploma or a G.E.D. Certificate Yes \_\_\_\_\_ No \_\_\_\_\_

(**Note:** a High School Diploma or G.E.D. Certificate is not required to enroll in the Cosmetology Program; however, you must be able to pass a pre-entry examination).

**PAYMENT INFORMATION:**

Amount enclosed: \_\_\_\_\_ \$100.00 (non-refundable Application Fee) \_\_\_\_\_ Other \$ \_\_\_\_\_

Payment method: \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Discover

Credit/Debit card account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*Please return this completed application form, along with your Payment Plan Contract and Application Fee. Thank you.*

## COSMETOLOGY NIGHT SCHOOL PROGRAM

### Student Payment Plan Options

I understand that the cost for the entire Cosmetology Night School Program is \$7,100.00 (\$500.00 Kit Fee; \$ 6,500.00 Tuition). **NOTE:** \$100.00 non-refundable Application Fee is due with the Application for Admission.

**I will make my payments according to** (check one):

\_\_\_\_\_ **Payment Plan #1:** Enclosed is my \$500.00 Kit fee (must be paid by September 30, 2010). The tuition cost of \$ 6,500.00 must be paid the 1<sup>st</sup> Monday of class.

\_\_\_\_\_ **Payment Plan #2:** I understand I must pay a minimum of \$ 500.00 by September 30, 2010. I will pay the remaining balance of \$ 6,500.00 by making thirteen (13) monthly payments of \$500.00. I understand that these payments are due the first Monday of the month, beginning on October 4, 2010. I further understand that if I fall behind on my payments, I may be withdrawn from class.

\_\_\_\_\_ **Payment Plan #3:** A deposit of \$ 500.00 will be required by September 30, 2010. The balance of \$ 6,500.00 to equal five (5) equal payments of \$1,300, due on December 2010, March 2011; June 2011; September 2011 and December 2011.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor/Coordinator

\_\_\_\_\_  
Date

# COSMETOLOGY NIGHT SCHOOL PROGRAM

## Student Withdrawal Policy

**A written notification of withdrawal is mandatory.**

<b>Withdraw on or before:</b>	<b>Student responsible for:</b>	<b>Amount:</b>
December 1, 2010	Reg. Fee/Kit/Text/25% Tuition	\$_____
June 1, 2011	Reg. Fee/Kit/Text/50% Tuition	\$_____
September 1, 2011	All Fees and Tuition	\$_____

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor/Coordinator

\_\_\_\_\_  
Date

**OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

**COSMETOLOGY NIGHT SCHOOL PROGRAM**

Student Contract

Non-Discrimination Policy:

Old Colony Regional Vocational Technical High School welcomes and admits students of any race, color, religion, handicap, national and ethnic origin and extends all the rights, privileges, programs and activities generally accorded and made available to the Cosmetology Night Program.

I, the undersigned, agree to abide to the following:

1. to adhere to rules and regulations mandated by the State Board of Cosmetology
2. to adhere to Old Colony Regional Vocational Technical High School's rules and regulations
3. to adhere to all safety rules and regulations
4. to adhere to instructor's and program's rules and regulations
5. to either obtain a high school diploma, GED or to be 16 years of age or older and be able to pass a pre-entry examination
6. to adhere to the school's attendance policy
7. to adhere to the agreed-upon payment plan and make all payments on time
8. to adhere to Old Colony's school-year days off and vacations

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor/Coordinator

\_\_\_\_\_  
Date